

**Recertification of Diplomate of
Japanese Society of Toxicologic
Pathology (DJSTP): Guideline**
(Fiscal 2018)

Japanese Society of Toxicologic Pathology (JSTP)

Completion and Submission of the Application Form for Recertification of Diplomate of Japanese Society of Toxicologic Pathology (DJSTP)

In fiscal 2018, DJSTP whose term ends after **December 31, 2018** will be evaluated for recertification. If you are uncertain about the effective period of your certification, contact the JSTP Secretariat.

1. Upon submission, the applicant is encouraged to visit the website of the Japanese Society of Toxicologic Pathology (JSTP) for recertification of diplomate of the JSTP. The applicant should refer to [Regulation on Board Certification System of the Japanese Society of Toxicologic Pathology] in “Regulation,” and [Rules and Requirements for Recertification of Board Certification Toxicologic Pathologist, Japanese Society of Toxicologic Pathology] in “Recertification.”
2. The applicant must meet all of the following criteria of eligibility:
 - (1) Continuing full JSTP member at the time of recertification application;
 - (2) Full-time or equivalent post in an area of toxicologic pathology;
 - (3) A total score of 100 points or more of scientific activities as indicated in the attached score table within 5 years before the recertification application.
3. Visit the JSTP website to download the forms required for the recertification procedures.

The application form must arrive no later than Sunday, April 30, 2018

〈Schedule for DJSTP recertification in fiscal 2018〉

Early March	The JSTP Secretariat notifies applicable members of rectification procedures.
April 30	Closing day of the recertification application
May	The Board Certification Committee (BCC) reviews the recertification (1st BCC meeting)
June	JSTP Board of Directors approves the recertification, and the JSTP Secretariat notifies the applicant of the results.
August	The JSTP Secretariat sends the recertificate (after confirmation of accreditation fee payment)

⟨Recertification fee should be transferred into the following account⟩

- * After the applicant receives the notification from the JSTP Secretariat, he/she should transfer the recertification fee JPY 30,000 into the following account.

Bank name: The Bank of Tokyo-Mitsubishi UFJ. Ltd

Branch name: Kojimachi-Chuo Branch

Account No.: 015-1442398

Account Name: Nihon Dokusei Byori Gakkai

SWIFT CODE: BOTKJPJT

⟨JSTP Secretariat⟩

■The application form should be submitted to:

JSTP Secretariat

Academy Center, 358-5 Yamabuki-cho Shinjuku-ku Tokyo,

162-0801 JAPAN

TEL: +81(0)3 5937 0317

List of requirements for diplomate of Japanese Society of Toxicologic Pathology recertification application

Attach the following materials to your application form for DJSTP recertification. Confirm before submission that the participation certificate and other required attachments include the applicant's name. Any document without applicant's name does not certify the applicant's participation.

Type of activity	Score item	Required attachments
Academic society activities	Participation as an administrative role (e.g., symposia participant, chairperson, and office director)	Photocopies of corresponding parts in, e.g., program (must include the year of participation)
	Presentations at JSTP, STP, or ESTP conferences (principal speaker)	Photocopies of corresponding parts in presentation abstracts (must include the year of presentation)
	Presentations at JSTP, STP, or ESTP conferences (co-speaker)	Photocopies of corresponding parts in presentation abstracts (must include the year of presentation)
Publications	JTP, TP, or ETP (lead author)	Reprint of the published article (photocopies are accepted)
	JTP, TP, or ETP (coauthor)	Reprint of the published article (photocopies are accepted)
	Articles published in toxicologic pathology in, e.g., other journals, and books (lead author)	Reprint of the published article (photocopies are accepted)
	Articles published in toxicologic pathology in, e.g., other journals, and books (coauthor)	Reprint of the published article (photocopies are accepted)
Seminars	Participation in JSTP slide conferences, JSTP education seminars, Seminar for answer explanations for JSTP microscopy examination ^{Note 1} , meetings of the Association of Experimental Animals and Pathological Specimens, NTP satellite symposium (2013), veterinary pathology seminars of the Japanese Society of Veterinary Pathology (currently the Japanese College of Veterinary Pathologists), or slide seminars of the Japanese Society of Veterinary Pathology (currently the Japanese College of Veterinary Pathologists)	Participation certificate (photocopies are accepted)
	Participation as a leading role (e.g., lecturer ^{Note 1} , organizer, and chairperson)	Photocopies of corresponding parts in, e.g., textbooks and programs

ESTP: European Society of Toxicologic Pathology; JTP: Journal of Toxicologic Pathology;

TP: Toxicologic Pathology; ETP: Experimental and Toxicologic Pathology

Note 1: No participation certificate is available for the 1st to 3rd Seminars for answer explanations for JSTP microscopy examination. Please submit the document to declare your attendance for these seminars for confirmation by the JSTP secretariat.

* When a reprint of an article is in a language other than Japanese or English, the reprint must include Japanese or English title and summary.

* There is no space for name entry in the JSTP participation certificate. Submit an additional copy of the name card (this is needed to confirm that the applicant him/herself participated in the conference).

* The applicant must have completed to pay the annual fees before recertification. Please pay the fee as soon as possible if you have not.

Diplomate of Japanese Society of Toxicologic Pathology

– Application form for recertification –

Name of applicant	First name	Last name	
			Seal
Date of birth	(month/day/year)		
Applicant's affiliation address and telephone number	Institution: Street: City, State, Country: Zip code: Tel: Fax:		
Job title and duties			
Applicant's home address and telephone number	Street: City, State, Country: Zip code: Tel: Fax:		
Contact	Check either of the following on your request <input type="checkbox"/> Affiliation <input type="checkbox"/> Home		
E-mail address			

Classification No. _____

* For JSTP secretariat use only (the applicant should not enter the following)

JSTP Member – Membership No. / Name	
Payment of annual fee	Paid in full / Not paid in full (JPY _____)
Date of receipt of application	
Score / Results	points / Certified • Not certified
Date of renewal	(month/day/year)
Renewal certificate No.	

Diplomate of Japanese Society of Toxicologic Pathology – Self-reported score table: recertification –

Type of activity	Score item	Attachment No.	Self-reported score		BCC assessment	
			Score	Subtotal	Score	Subtotal
Membership history	Membership history (10 points/year)	/	50	50		
Academic society activities	Participation in JSTP, STP, or ESTP conferences (10 points/event)					
	Participation as leading and administrative roles (10 points/event)* (e.g., lecturer, symposia participant, chairperson, or office director)					
	Presentation at JSTP, STP, or ESTP conferences (principal speaker) (10 points/event)					
	Presentation at JSTP, STP, or ESTP conferences (co-speaker) (3 points/event)					
Publications	JTP, TP, or ETP (lead author) (10 points/event)					
	JTP, TP, or ETP (coauthor) (3 points/event)					
	Articles published in toxicologic pathology in other journals (lead author) (10 points/event)					
	Articles published in toxicologic pathology in other journals (coauthor) (3 points/event)					
Seminars	Participation in JSTP slide conferences, JSTP education seminars, or Seminar for answer explanations for JSTP microscopy examination (5 points/event)					
	Participation in meetings of the Association of Experimental Animals and Pathological Specimens, or NTP satellite symposium (2013) (3 points/event)					
	Participation in veterinary pathology seminars of the Japanese Society of Veterinary Pathology (currently the Japanese College of Veterinary Pathologists) (3 points/event)					
	Participation in slide seminars of the Japanese Society of Veterinary Pathology (currently the Japanese College of Veterinary Pathologists) slide seminars (2 points/event)					
	Participation as leading and administrative roles (10 points/event)** (e.g., lecturer, symposia participant, chairperson, or office director)					
Total						

* JSTP, STP, and ESTP conferences, and JSOT joint symposiums (2014/41st, 2015/42nd, 2016/43rd and 2017/44th)

** JSTP education seminars, JSTP slide conferences, Seminar for answer explanations for JSTP microscopy examination, meetings of the Association of Experimental Animals and Pathological Specimens, veterinary pathology seminars and slide seminars of the Japanese Society of Veterinary Pathology (currently the Japanese College of Veterinary Pathologists), or NTP satellite symposium (2013)